

ISCYPAA Advisory Meeting
Date: August 21, 2024
Time: 12:00 pm
Location: Illinois State Conference
Zoom ID: 858 068 6515
Password: iscypaa

Attendance/Introductions

1. James P - chair
2. Jeanette - cochair
3. James R - treasurer
4. Tim H - webmaster
5. Tara G - hotels
6. Murphy R - ts
7. Peyton S - ts
8. Michelle D - ts
9. Brian M - archives
10. Savannah P - secretary
11. Bill S - outreach

Absent

1. Meg B - called
2. Rian - called
3. Katelyn - called
4. Mike D. - called

Guests:

1. Sean - host chair

Prayer

Anniversary & Birthdays

- Tim has a new house
- Peyton survived day 1 of law school

Approval of Meeting Minutes

- Motion to approve meeting minutes (Savannah)
 - Seconded, motion carries

Reports

- Host Representative
 - Current balance - 8,897.98 (pending \$600 shirt expense) balances out with current outreach funds coming in.

- Room nights booked -6
- Pre reg 304, 90 scholarships
- Outreach - since last meeting / FCYPAA + cincypaa. Next conferences are Oypaa and indypaa
- Biggest struggles are estimating budgets for program. Would love help post meeting to talk about previous conferences.
- Events - slip & slide kickball next weekend, cohost event with silypaa September 21st. 3rd annual Halloween party late October possibly weekend of 25th.
- Committee still sizable. Had some chair positions drop out due to other commitments but they
- were filled immediately. Pre reg contest up and running. Announcing monthly. Working on flyers for contribution challenge with punishments for reaching fundraising goals. IE Milk mile. Can we stream these live on our Facebook page? We're on our 3rd t shirt run. Having sold 20+ shirts last night alone.
 - Questions:
 - Peyton: How is your group's unity doing? - good, attendance at business meetings is about 25-30 and we have 15 people on the committee at any given time. We're all getting along pretty well, no big blow-ups or anything outside of disagreeing on things sometimes - nothing out of the ordinary.
 - James P - budgeting - we have data you can use to help determine what your budget needs to be and a Springfield host committee treasury report that you can make use of.
 - Advisory - book your rooms!
- Chairperson (James P.)
 - I was asked to attend a Prairypaa business meeting last weekend to explain the EIN, bank account, and Digital payment details. James and Katelyn are documenting the process along with "frequently asked questions" to help future committees.
 - There will be no business meeting scheduled in the month of September.
- Co-Chairperson (Jeanette):
 - Advisory sessions start today! Not sure if the info session is on our website.

2024-25 ISCPAA SESHES

Come join ISCPAA Advisory for information sessions every month this year to learn about bidding & hosting the conference!

Hotel Contracts Saturday, 24 Aug 2024	3280 Northfield Dr. Springfield, IL 62702	IL State Conf Room TBA (Hybrid)
Reg & Outreach Sunday, 29 Sept 2024	Events & Merch Sunday, 27 Oct 2024	Bylaws & Rules Sunday, 17 Nov 2024
Treasury 101 Sunday, 15 Dec 2024	Concepts & Trads Sunday, 12 Jan 2025	Bidding 101 Sunday, 09 Feb 2025

All sessions will be held at 02.00 PM on Zoom:
Meeting ID: 858.068.6515
Password: iscpaa

Visit our website for more information
www.iscpaa.org or contact us at
cochair@iscypaa.org

- Secretary (Savannah):
 - No report

- Treasurer (James R.)
 - **As of 08/1/2024 - beginning balance is \$24,347.20**
 - On Aug 8 - debit to Life Storage facility of \$74.04.
 - On Aug 9 - deposit of \$10.00 back to BMO Harris for overpayment to James Rushford for seed money paid to PRAIRYPAA.
 - On Aug 9 - bank withdrawl used to take \$150.00 to reimburse James R for seed money he sent to SILYPAA Treasurer for seed money.
 - On Aug 23 - bank withdrawl used to take \$150.00 to reimburse James R for seed money he sent to QUINCY Treasurer for seed money.
 - **As of 08/24/24 - ending balance is \$23,983.16.**
 - Action Items:
 - Completed - All bids have accepted and distributed seed money.
 - Completed - July 24' bank statement uploaded into Treasurer share drive into 2024 folder under bank statements; [Bank Statements - Google Drive](#).
 - In-Process - Katelyn and I putting together EIN setup instructions and Treasurer FAQs for bids/advisory.

- Outstanding - Contact CPA for guidance on bids best practices if they have transactions that exceed \$5,000.00.
 - Questions:
 - Savannah - Is this \$5K total or \$5 individual transactions?
 - James R - I believe it is \$5K total in a year, but getting clarification on that
 - James P - My understanding was that it was \$5K total transactions on their square/digital account(s).
 - James R - Will get the CPA's guidance and document it.
- Hotel (Tara):
 - Attended Prairypaa's Luau event which was well attended and a hecking good time. They were hopeful they were going to have a hotels chair very soon.
- Outreach (Bill):
 - Went to FCYPAA? Also planning on attending SERCYPAA
 - Questions:
 - Peyton: Got clearance from area 20 Chair to give a spiel about ISCYPAA needing bids at the next SIL Area 20 Assembly and will be bringing our bids flyer with.
- Archives (Brian):
 - Archives moved to storage. Gave James the extra key. First month's cost was \$74.00. Monthly cost moving forward as of now is roughly \$25.00.
 - Next planned work is on digitizing our historic volume.
 - Questions:
 - James P - Our storage unit has insurance?
 - Brian - Yes, the \$25 cost includes the insurance cost. The base rental price is \$18, plus \$7/month for insurance.
 - James P - point of info: The only insurance we have is event insurance for the conference. We assume that host is also covered for the Open but nothing beyond that.
 - Peyton - I would like a copy of the event insurance policy. Brian is going to provide to Peyton.
- Webmaster (Tim):
 - I just sent Historical Info to Sean: [📄 ISCYPAA Historical Comparison](#)
 - Also, I could use financial info from Chicago and SIH. If you have the info, please share. Thanks!
 - Brian offered to provide
- Trusted Servants (Mike, Meg, Rian, Michelle, Katelyn, Peyton, and Murphy):

- Peyton S - On Tuesday 8/20, sent a text to all 3 bid chairs. Not representing Advisory; if helping host with outreach, recommend putting that info in your bid book.
 - Ryan asked if SILYPAA helped host at CINCI, yes include
 - Peyton to provide the full text for documentation.
 - Questions:
 - James R - Any updates from district 17 on the Grapevines?
 - I don't know what the district mailing address is, but I will send it to you. James to forward it on.
 - Michelle - Grateful you said it was your personal opinion. I am concerned that if you are pointing out that we would look at that or consider it during deliberations, it might shift the spirit of the bids' outreach efforts to making Advisory happy vs. helping out the host committee. When I was on bid, I felt like Advisory were giants, thinking that I would need to make personal connections with them to have a foot up on bidding.
 - Peyton: The reason why I said it was because I was just on host and I know all the bid folks. Peyton said she is choosing her words carefully.
- Jeanette R
 - Wanted to see if we can record the info sessions and put them online.
 - Peyton: I would ask that at the info session before doing so.

Old Business

- Social Media (Brain) -
 - Plan subcommittee - *Tabled*
- Changes to bid requirements - having some of them be "suggested" instead of "required" (Tim)
 - Plan subcommittee - *Tabled*
- If awarded host, keep funds from bidding (James P)
 - Bid Requirement #6
 - Bidders must agree to turn over all remaining funds to the Advisory Council within 30 days of the close of the conference at which they are bidding. ***If you are awarded Host, you may keep the funds.***
 - James P: Thought process is that if they've earned the money, they should be able to keep it.
 - Discussion:
 - Tim: I fall on both ends of this. The only issue I see is that the new host committee is not voted in when they win (mentioned the 30 day waiting period).
 - Peyton: I love the concept, and because I know what SIB did with their money and why, I would just

say that the bylaws are very clear about returning the seed money after the new host committee is announced.

- James P: Returning the seed money is implied by the existing bylaws. I don't think the \$150 is a very big issue.
- Peyton: I would say that words matter. And clarifying the words can help avoid arguments in the future.
- James R - We can also add verbiage to Bid Resources Helpful Hints #7 to state "except in the event that you are awarded Host" - we can amend both sections so they are consistent with each other
- Tim: One thing we could add about the seed money to host is \$2000 less \$150 in the event that seed money is not returned to Advisory from the bid committee.
- Peyton: I think we could split the problem in 2. What does our group conscience say about what we want to happen with the seed money, and what we need in our literature and come back with the proposed language changes.
- Brian: I suggest a different approach. James R - If host maintains their funds, keeping seed money or not, what is the easiest way to handle that from the treasurer and bank standpoint and how funds will be transferred?
 - James R - I don't think it is too onerous either way.
- James P: There's a smaller problem we need to address before doing this. Do we make the bids pay back the \$150 seed money or not?
- Michelle - Do we really need to re-write the literature specific to this one situation or just be knowledgeable about what kind of information is out there, so if a host committee is resistant to giving the seed money back, we can insist they follow the bylaws.
 - Peyton: When we leave space for gray areas, it opens us up for fights with bids and host. We can preempt those issues by making sure the words in the bylaws are right.

- Michelle - What is the gray area?
 - Peyton - It is when the bid is awarded host and they are allowed to keep the funds, the requirement about giving seed money back is the issue.
- James P - this should go to a subco
- Tim - I think if it is not broken, don't fix it. If a bid committee raises a lot of money, I don't think a couple hundred dollars is a big deal. Don't think it is a smart thing to do.
- Peyton - Motion that we allow the bid that was awarded host to keep all the funds they have raised during the bidding year.
 - Seconded, Michelle
 - Peyton: Seems to be the one thing we can all agree on and helps host get started right out the gate.
 - Bill: I think it is helpful because it will help host get off the ground with more resources.
 - James P: Clarifying statement - if this motion carries, we will take this to a subco to fix the literature, and bring it back as a motion to vote on.
 - Brian: Clarifying question on this vote: simple majority?
 - Vote needs to be $\frac{2}{3}$ because it impacts literature
- Voting:
 - 8 in favor, 2 against
 - Minority opinion: The reason I think we should allow host to keep the money they raised, is that we get more participation/more enthusiastic participation.
 - Does anyone change their vote
 - No
 - Motion does not carry
- Discussion:
 - Jeanette: I think the whole point is that they have to return everything and we give them the 2K seed money. We need to keep our prudent reserve up and that is how we've been maintaining our funds.
 - Peyton: Do we have any other argument about not letting the bid awarded host keep their money other than we've always done it.

- Tim: Yes, there are other reasons
- Jeanette: I thought I had made it clear that there was a good reason that we had always done it that way (protecting the prudent reserve), and keeping the field level for future host committees
- Michelle: I'm grateful Jeanette said that, but how big of an impact would it make on ISCYPAA's finances to let host keep their profit from a bidding year? Nevermind.
- Bill - To treasurer - How fast can you give money to the new host committee after they are awarded host?
 - James P: We give them money as soon as they have elected a treasurer. So as soon as they have their host elections.
 - Bill: So would we be comfortable with compromising on allowing the new host to keep HALF of the money they have earned, and return half to Advisory.
- James P: My original reason for bringing this up is to protect Advisory. Bids were okay with pushing their money out when the bidding year ended. The motive for this is that in the long run, it protects ISCYPAA from having bids not focused on spending all of their money by the end of the bid year.
- James R: Regarding timing of funds - I don't like the idea of an old bid having access to their old bid account funds because it impacts our tax filing.
- Peyton: I am open to Bill's suggestion. If we allow them to keep any of their funds, could we give the funds right back to them along with their seed money? Would that fix the tax problem?
- Moving on

New Business

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Guest Q&A

- Guest: Dan P - did I hear correctly that there are only 3 bids? Yes. Might have a token bid, TOKENPAA

Announcements

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Next Business Meeting

- October 7th at 8pm on Zoom

Motion to close. So moved.

Meeting closing time: 1:27PM