

ISCYPAA Advisory Meeting

Date: August 1, 2024

Time: 8:00 pm

Zoom ID: 858 068 6515

Password: iscytaa

Attendance/Introductions

1. James P - chair
2. Rian B - ts
3. Bills S - outreach
4. Savannah P - secretary
5. Brian M - archives
6. Peyton S - ts
7. Katelyn V - ts
8. Jeanette R - co-chair
9. Murphy R - ts
10. Mike D - ts
11. Michelle D - ts
12. James R - treasurer
13. Meg B - ts

Absent

1. Tara -Called
2. Tim - No Call

Guests:

Sean

Prayer

Anniversary & Birthdays

- Jeanette and James had a baby
- Murphy turned 34 July 18th

Approval of Meeting Minutes

- Motion to approve meeting minutes
 - seconded

Reports

- Host Representative
 -
- Chairperson (James P.)

- Was able to get confirmation for our next business meeting Saturday, August 24th, at the Illinois State Conference. There will be a Zoom option. Our meeting will be at 12:00pm. The Info Session will be at 2:00pm
- There will be no business meeting scheduled in the month of September.
- Co-Chairperson (Jeanette):
 - We have 3 speakers for the panel at the IL state conference
 - Next is for Registration and Outreach
 - If you are interested in serving on a future info session, please fill out the sign-up sheet - [📄 2024 Advisory Sessions](#)



2024-25
ISCYPAA SESHES

Come join ISCYPAA Advisory for information sessions every month this year to learn about bidding & hosting the conference!

Hotel Contracts Saturday, 24 Aug 2024	3280 Northfield Dr. Springfield, IL 62702	IL State Conf Room TBA (Hybrid)
Reg & Outreach Sunday, 29 Sept 2024	Events & Merch Sunday, 27 Oct 2024	Bylaws & Rules Sunday, 17 Nov 2024
Treasury 101 Sunday, 15 Dec 2024	Concepts & Trads Sunday, 12 Jan 2025	Bidding 101 Sunday, 09 Feb 2025

All sessions will be held at 02.00 PM on Zoom:
Meeting ID: 858.068.6515
Password: iscypaa

Visit our website for more information
www.iscypaa.org or contact us at
cochair@iscypaa.org

- Secretary (Savannah):
 - Advisory packet updated with new language in sections 4.a Prudent Reserve and Advisory Council Structure for Chairperson and Archivist duties - [📄 Advisory Packet August 2024.pdf](#)
- Treasurer (James R.)
 - **As of 07/11/2024 - I reported ending balance is \$24,609.10**
 - However, a wire transfer to Host for Seed Money and Registration Funds was canceled, putting **the corrected balance to \$ 29,570.99.**
 - On July 25 - cashier check sent to Host Acct for Registration Funds of \$1,961.89.
 - On July 25 - cashier check sent to Host Acct for Seed Money of \$3,000.00.

- On July 25 - cashier check sent to IL Atty Gen for 2022 late fee filing of \$100.00.
- On July 25 - debit card used at USPS to send mail to \$1.90
- On July 29 - debit card used to take \$160.00 to reimburse James R for seed money he sent to Prairypaa Treasurer for seed money.
- **As of 08/1/2024 - ending balance is \$24,347.20.**
- Action Items:
 - Outstanding - Deposit \$10 at BMO Harris for excess funds pulled from ATM.
 - Outstanding - Get with Bids for interest in seed money
 - PRAIRYPAA accepted Seed Money - \$150
 - SILYPAA - planning to accept seed money but working to setup EIN and bank account.
 - OUINCY - planning to accept seed money.

- Hotel (Tara):
 - No Report

- Outreach (Bill):
 - Created a flyer for bids and planning on getting it posted to facebook
 - Coaching Chicago ICYPAA committee on how to outreach for ISCPAA
 - Will be with QUINCYPAA in September, planning on visiting PRAIRYPAA and SILYPAA as well
 - Peyton - works closely with area 21 and also planning on sharing the outreach flyer at the next area meeting

- Archives (Brian):
 - Found a location for storage under budget estimated max with fees and expenses \$35-50 per month. Will need to file the last of the info/paperwork but after that archives will be in storage (possibly this weekend).
 - Next archives initiative will be to follow up on Meg's work of scanning physical archives into digital backup. Goal by end of my term as archivist is to get caught up to present day.
 - Will follow up and try to host a social media Subco again, apologies for my unintentional double booking.
 - Will follow-up with Peyton to get PRAIRYPAA's bid book

- Webmaster (Tim):
 - Peyton mentioned that the website still states that the 41st ISCPAA will be hosted in Southern IL

- Trusted Servants (Mike, Meg, Rian, Michelle, Katelyn, Peyton, and Murphy):
 - Peyton

- Shared the bid outreach flyer I made on the ISCYPAA page and other YPAA / AA pages I on that I thought would be relevant
- Spoke w/ Sean - still waiting for an update on what Host wants to do regarding Sam's Club - will be on the agenda at their next biz meeting.
- I've made arrangements to Zoom into PRAIRYPAA's business meeting on Sunday, 8/16 at noon. I'll share that Zoom info to whoever wants it. They're normally not hybrid. So this is a good opportunity for anyone who is interested.
- SIA 21 Assembly is Sunday, 9/8 in Peoria. My plan is to ask the Area Chair if I can have a few minutes at the mic to talk about needing bids for ISCYPAA. I plan on taking that flyer to Area with me as well.
- I discovered that the ISCYPAA Facebook group, which is supposed to be a secret group, can be tagged on someone's personal page. (I'll explain in the meeting.)
- Katelyn
 - Reached out to Peyton to see who past treasurers of past bids were and went through all the steps involved in setting up an EIN.
 - Talking with SILYPAA to help get them set up with a bank as well.

Old Business

- Social Media (Brain) -
 - Plan subcommittee - *Tabled*
- Changes to bid requirements - having some of them be "suggested" instead of "required" (Tim)
 - Plan subcommittee - *Tabled*

New Business

- If awarded host, keep funds from bidding (James P)
 - Bid Requirement #6
 - Bidders must agree to turn over all remaining funds to the Advisory Council within 30 days of the close of the conference at which they are bidding. ***If you are awarded Host, you may keep the funds.***
 - Thoughts
 - Peyton - we spent our money because our understanding was that we'd have to hand it over with the mindset that we spent the money to help the alcoholic still suffering
 - Bill - I support because it puts the new host committee on better footing at the very beginning to host more events, etc.
 - James R - I need to analyze the financial impact and how it affects the prudent reserve. If this were in effect last year, FIELDYPAA would have had \$1200 plus the seed money. Is the reasoning for this so that bids are

motivated not to spend their money at the end of the year? Those funds would still have to be transferred over to a new bank account once they become host. Cash flows-wise, the moment they become host, they have cash flows from an entity that is not associated with us. James P - the bid donates the funds to host

- Brian - Do we know the protocol that any other YPAA conferences follow?
- Murphy - Does it make a difference if the bid has established an EIN if they go into the next bidding year. If they are not awarded and they do not re-form, that needs to go back. But if we have bids with their own EINs and they exist in perpetuity, the money would still be in a safe place.
 - James R - the trouble bids go to to set up their own bank account, they still have to have some minimum amount
 - James P - sometimes bids do not hand over their money to advisory, sometimes they give it to their area and sometimes we don't know where it goes
 - Clarification - this only applies to bids awarded host
- Peyton - The way SIB did our books was 'sketchy' but had we not spent that money to bring our bid members up to Chicago, we would have only had a couple hundred dollars left. Depending on the amount a bid has left, it might not serve the purpose as intended. We also did not have a bank account. Question: If a bid gets to keep their money if they are awarded host, if they spend any money, how do we make that make sense on paper?
 - James R - I'm struggling to think of when they would tap into those funds. Their cash may sit idle until they dissolve their bid account and move it into the host account, which would count as an inflow on their ledger.
 - Murphy - Host exists as soon as we announce that it exists (as opposed to waiting for elections to take place) so there shouldn't really be a risk
- Jeanette - budget for pizza for our info session at IL state
 - Peyton - Motion for \$100 for pizza for the info session at IL State Conference.
 - Seconded (Savannah)
 - Peyton - pizza might help encourage participation
 - Vote: 11 in favor, motion carries
 - James P confirmed we are allowed to have pizza in the conference room

Guest Q&A

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Announcements

- SERCYPAA in Norfolk, VA - Bill is going

- James R - grapevine subscriptions

Next Business Meeting

- Hybrid at the Illinois State Conference on Saturday, August 24th, at 12:00 pm. THERE WILL BE PIZZA.

Meeting closing time:9:10PM