

ISCYPAA Advisory Meeting

Date: March 26, 2023

Time: 11:30 AM

Location: First Christian Church 105 N Maple St, Christopher, IL 62822

Zoom ID: 838 1975 0821

Password: iscytaa

Introductions

Members attending in person: James P, Rian, Tara, Savannah, Bill, Brain, James R, Ryan

Members attending via Zoom: Michelle, Meg, Jeanette, Tamara, Tim, Megan

Attending guests: Colt, Bree, Payton, Cameron

- **Secretary (Michelle): Motion to approve minutes that Kelly typed at our Friday night meeting at ISCYPAA XL; 2nd by Tim; minutes are approved.**
- Michelle asks permission to record Advisory meetings for minute taking purposes ONLY; no opposition from the council.

Reports

- Chairperson (James P.)
 - Hello! Welcome to our first Advisory business meeting of the year. I want to start off by expressing my gratitude to serve for you all. I am here to serve for you. Anything you need, please do not hesitate to ask.
 - I would like to welcome our three new Advisory members!! Brian, Bill, and Savannah.
 - New members or old, let me know if you are having trouble with google chats or the drive.
 - I have not chaired a meeting in this setting in some time and am open to any input on how to do things differently. I am a person that encourages constructive criticism. You will not hurt my feelings.
 - There is a running list of items to address this year. The document is called "2023 Items to Discuss" and is located in the Secretary folder. Anyone can add items to the document. It's a great place to gather different options for some items. This could be useful if you will not be present at the meeting where the item is discussed. I will be moving items to new businesses pending time sensitivity and order of importance. Let me know if you have any preferences. Here is a link...
 - https://docs.google.com/document/d/1H36TA5hjNHSwCquFwaHXmAl2QUqEeuixgexZvBq4PRk/edit?usp=share_link
 - I put out a link to the spreadsheet to help determine the day and time of our recurring monthly business meetings. Our business meeting will be on the first Tuesday of the month. Since we are almost into April and we do not need one next week, **our next business meeting will be May 2, 2023, at 7:00 PM on Zoom.**
 - I also started a spreadsheet for everyone to sign up for the different Bid elections. So far it looks like we will have at least one Advisory member will be at each election. YAY!!!

- I have a final report and "Things I've learned..." report from Steph that I would like to include.
 - Steph's Final Report
 - 1. I added the 2023-2024 liability insurance to the Google drive under the 2023 folder in treasurer in the Drive.
 - 2. All late fees and supplemental forms have been sent to the IL Attorney General's Office to register us as a charitable organization. There is an annual report and \$15 fee to be filed with them for 2022 which you'll do when you do taxes. Additional late fees are calculated after they receive the forms I sent, so I will keep a lookout for any correspondence from them. There may still be up to \$1,000 in late fees (\$200 per year late) since the previous Advisory committee failed to register with their office when we became a non-profit in 2016. They had asked for a 2019 and 2020 report and \$200 late fee already, but there's no way of knowing what else they will calculate.
 - 3. The expense portion of the treasurer balance sheet is complete for 2022-2023 Host year. Advisory's operating expenses were over \$2,500 because of fixing the past tax/legal/state issues, bid seed money, and the increase of cost in liability insurance.
 - 4. I'm a text away if there are any questions/weird shit to figure out but I think all loose ends are tied up!
 - **THINGS I HAVE LEARNED BEING ON ADVISORY**
 - ISCYPAA Advisory tends to go through a pendulum of either being hyper-involved, or not involved at all. Stay in the middle. Adding transparency to Council's meetings and decisions hopefully will help with this.
 - **Things in AA happen slowly for a reason.** Changes to procedures and Bid Requirements should not happen all at once.
 - The procedure for electronic Bid Books started the 2019-2020 Host year.
 - The complete re-write of all our literature took a literal year to do.
 - Adding Bid Requirements 10 & 11 started 2021-2022 Host year
 - The modification to Requirements 3 and 6 started the 2022-2023 Host Year.

The Council needs several years of data before determining if something works or not.

- There is a reason Council needs $\frac{2}{3}$ of the FULL COUNCIL not just $\frac{2}{3}$ of present members to make big changes. Motions should not be "pushed through". There were

several times that literature changes were moved to the next meeting so that more sub-committees and more discussion could happen.

- It is ok for things to be vague. The group and its needs change, too much rigidity takes away from future Council's autonomy.

-Steph

- Again, I am here to serve you. If you have any comments, questions, or concerns, please do not hesitate to reach out.
- Co-Chairperson (Jeanette): Present online; no report; she loves us all lots and lots.
- Secretary (Michelle): Present online; no report.
- Treasurer (James R.): Present in person; has been in touch with James P. and is working to coordinate the bank account with James P.
 - Payton gave James R. \$424 from registrations.
 - Savannah reports ISCYPAA XL final balance as approximately \$17,197 before disbursements.
- Hotel (Tara): We had discussed potentially changing the procedure for negotiating hotel contracts and how those duties are divided between host and advisory. I reached out to two different conferences to research how they handle their hotel contract negotiations. I reached out to ACYPAA and they described that their bid committees handle initial hotel proposal negotiations and after the conference is awarded, advisory takes over the contract negotiations and signs the final contract. Alternately, HACYPAA advisory has a hotel committee that works hand-in-hand with the bid committee to negotiate and sign the final contract. This item is included in new business.
- Archives (Megan): Present in-person; coordinating to collect the archive bins from Meg.
- Webmaster (Tim): Present online
 - We have renewed our hosting and ownership of iscypaa.org 5y for domain name, 2y for the site; Thanks to James R for helping me with that!
 - Updated the archives info on the website; 2023 conference only.
 - Discussion regarding providing the YPAA Calendar on our website as a service.
- Outreach (Tamara), present online:
 - Known bids that are holding elections: Springfield, NWS (Palatine), Rockford, and Kankakee; waiting on Bloomington and Prairypaa. Please get chairs contact info if at elections and get to me so I can call and add them to the bid Facebook page.
 - ISCY info sessions are projected to begin mid May.
 - Please make sure you sign up for elections so we know who is going. I'll be present at Springfield and Rockford.
- Trusted Servants (Ryan, Meg, Rian, Brian, Bill, Savannah): no reports.

Old Business

- Continuing seed money for 1st-year bids
 - Try for another year?
 - Was \$100. Should we increase it to \$150?

- *****Discussion*****
- Tim: ***Makes a motion that “\$150 seed money be extended to bids, with the understanding that a minimum of \$150 be repaid to Advisory at the end of the year” ; proposing to make seed money a permanent change.*** Jeanette 2nd
- Discussion regarding our current financial report, suggesting for this year only not permanent, is \$100 or \$150 enough seed money, seeming sense of urgency due to bid elections starting next week
- James P. suggests that IF the motion passes that the official wording and procedure be finalized in a sub-co meeting to be led by the treasurer.
- Initial vote 7:7; *minority opinion* 1 vote is changed to in favor
- *re-open discussion*
- Vote 8:4:1 **Motion does not pass**
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- Tim: ***Makes a motion that “Temporary for 2023-2024, \$150 seed money be extended to bids, with the understanding that a minimum of \$150 be repaid to Advisory at the end of the year”*** Tamara 2nd
- Vote 11 in favor; simple majority needed; **motion passes.**

New Business

- Hotel negotiations (Tamara)
 - Michigan advisory, for example, takes over negotiating with the Hotel as soon as Host is named and signs a contract. Host is not involved with the contract besides what they do as a bid, hence why they are able to announce dates and locations sometimes weeks after the conference. Most years ISCY has a signed contract by June/July but some years it is not until August.
 - Should probably be sent to sub-committee?
 - Copy something similar to Michigan
 - Do nothing
 - Change to: ONLY Advisory signs the contract. (Host still negotiates and picks hotel).
 - Advisory Hotel Chair "assist with Host Committee hotel negotiations"
 - Tamara suggests tabling discussion in an attempt to bring more information forward; this change would not effect the current host committee.
 - James P. asks committee if discussion is needed; do we want to make a change and work out details in subco meetings?
 - 2 unofficial polls are taken; change something “wins”; undetermined what will change, but Tara will plan a subco meeting.

Review prudent reserve after Chicago - did they need to use any of the emergency funds? Does the prudent reserve need to be increased to keep up with

inflation/operating costs? Since no disbursement to the Areas after ISCY 39 should any disbursement to the areas this year be equal % to the 3?

- Never sent to Areas last year. (Check motion log)
- What should the new prudent reserve be?
- Up operating expenses since we are using a CPA? and insurance costs increased.
- Create subcommittee?
- \$17k up to \$32k is what we did last year
 - Suggested more
 - NIB was \$17k-\$20 if backed out
 - \$4,000 – business expenses/bid seed money
 - \$2,000 – seed money for newly elected Host Committee
 - \$20,000 – emergency
- James P. suggests that this information is brought to a subco with James R. as lead. Suggested that a few conference years of data be gathered and presented at subco.
- Tim looks to the council for their thoughts regarding adding this to our site:
<http://bit.ly/ypaa-calendar>
 - It is decided that Tim, as our webmaster, has a right of decision regarding this matter

Announcements:

Host elections in 20 minutes...WHOOT! WHOOT!

Bunch of elections next weekend...please show up if your life circumstances allow.

Next Advisory council meeting: May 2, 2023 at 7:00 PM via Zoom

Meeting closing time: 1:12PM