

ISCYPAA ADVISORY MEETING

Sunday, January 3, 2020

7:30 p.m.

Location: Zoom Meeting

Meeting ID: 255 937 2806

Passcode: 1234

Call to order & prayer

INTRODUCTIONS:

ATTENDANCE: Nicki, Meredith, Steph, Sid, Kelly, Dan, Michelle, James, Annie, Ryan, Cameron, Emily, David, Meg

Absent: Ben

COMMITTEE REPORTS:

Chair - Nicki

No report

Co-Chair/Treasurer - Meridith/Daniel

No report

Secretary - Steph

Motion to approve December 20 minutes seconded and passes

Archives - Ben/Meg

Absent - no report

Webmaster - Sid

All approved meeting minutes are on the website. Also put upcoming flyers for bid events and flyer for virtual conference.

Hotels - James

Host emailed hotel last week that we will not be using their facility -have not heard anything back.

Rooms are not automatically cancelled yet

OLD BUSINESS

[Business to Address Document](#)

- Subco regarding the bid/host packet
 - Will be having a subcommittee Tuesday January 5th at 7pm
 - Steph - wants to start brainstorming new bid requirements regarding outreach, having a pre reg flyer/being able to take registrations, and agreeing to comply with all duties as listed in the host packet. See michigan <https://www.mcypaa.org/bid-center>, minnesota <https://www.mnypaa.org/mnypaa-bidding-requirements>, texas <https://www.txscypaa.org/information> for examples
 - Reminder to state not for profit in Advisory packet

- Registrations - did we receive a detailed list of registrations that ISCYPAA 39 will be honoring?
Jeanette has the registration list and she will forward to Cameron

New business

- Bid packets - motion to amend requirement for a physical bid book to be submitted - all other requirements shall remain for electronic bid packets
James - would like to make it optional for a physical one to be submitted for archives purposes
Revised motion - Motion to amend bid packet requirement for ISCYPAA 39 to state that a physical bid book is required is stricken - all conditions regarding electronic submission shall remain. Bids may submit a physical bid book for archives purposes.
Seconded and passed unanimous
Nicki will email out to bids after subco
- Bid presentations -
 - Nicki - we create our own zoom meeting so all the bids can see the bids present
 - Nicki - make different suggestions to the bids. Ex: video. Clips of all the bid members
 - Michelle - wants to do bid presentations at a time when other aspects of the conference are not happening
 - Ryan - discussed at Host that we can let program chair know when bid skits are so they will add to the program
 - James - agree about us creating our own meeting room for bid presentations
 - Annie - does not want us to be asking bids to present "live" because that would negate social distancing
 - Meg - the autonomy of presenting is part of what makes bidding fun. Wants to see what bids can do virtually
 - Steph - are we going to require a video presentation?
 - James - we do not require a skit anyways, we should be as minimally involved as possible
 - Emily - agree with Meg
 - Annie - bids should have already have been planning a presentation, does not see how us requiring it be recorded will be a hindrance
 - Michelle - hope that the bids have been prepared
 - Cameron - the skit is not the requirements, believes the bids should be able to present how they want
 - Ryan - have a due date for skits if they are recorded, in case they can't screen share
 - Annie - would like to make a motion to require all bids to submit a presentation of their bid with the bid packets a week before
Motion seconded
Point of clarification -
Bid requirement 7
Amended motion - Bid presentations must be submitted electronically with the bid packet one week before the conference. The presentation shall be played during the live bid presentations tie slot and Q & A will be live
Annie accepts amendment

Seconded
9 in favor, 3 opposed, 1 abstain
Minority opinion
2 members change their vote

Discussion:

Reading of bid requirement 7

Daniel - can we add the word "if" - for "if they have a recording..."

Meg - we have to stay in accordance with state guidelines - it is up to their

Bid whether or not they comply with those

Annie - fearful if we do not require a video that we will have a bid all together to present live

Michelle - We encourage bids to submit their presentation via recorded video, however, if you choose to present live, we ask that you abide by all Covid protocols

James - proposes we don't amend anything

Annie withdraws motion

Michelle motions that we make a consensus for ISCYPAA 38 that we highly encourage bids to submit their presentation via recording to be submitted 24 hours before the beginning of bid presentations to ISCYPAA@gmail.com , however, if the bid chooses to present live, we ask that the committee abides by all Covid state protocols

Seconded and unanimously passed

James - suggests we have 300 person capacity for bid presentations

- Steph - proposes creating iscypaa chair email addresses ex: iscypaaadvisorytreasurer@gmail.com
why? Streamline communication from bids/host. Keep our private emails off of the internet tied to iscypaa. Continuity from year to year. Looks more professional.
 - We already have a general email address that was created for the electronic bid packet submission
 - Annie - can start the process for a G-suite account for a non-profit so we can create emails for the advisory positions
 - Nicki will get Annie the 501 c 3 letter

Next meeting Sunday January 17th at 6:30pm

Motion to close

Tabled to future meetings:

- Cameron - proposes that we look at updating our website. Adding things such as an event calendar, PowerPoints from the workshop, updated resources (i.e. encourage bids to start their own web pages and other forms of social media, so we can link to our website). Make bios and maps for all our bidding committees. Have tabs available so if someone is looking to find resources for a young people's committee in their area.