

ISCYPAA ADVISORY EMERGENCY MEETING
REGARDING CORONAVIRUS
NEXT STEPS 2.2

Sunday, April 5, 2020

6:00 p.m.

Location: Zoom Meeting

1. Call to order & prayer

2. Introductions

- a. Attendance: Steph, Nicki, Meredith, James, Sid, Ben, Josh, Meg, Annie, Laken

3. CANCELLATION v. POSTPONEMENT

- Specifics with hotel
 - Assuming there are no fees or penalties per hotel conversation on March 19, 2020
- Need to have decision ASAP
 - April 15, 2020 the latest
- MESYPAA would still host the conference in 2021

Discussion:

Fear that we would need to postpone again if we were to have it in June

Financially we can't not have a conference at the Sheraton

Insurance policy would not cover a "lack of business" from the COVID-19

Need more information from Host - what are they willing to do

If it's not safe until sept/oct/nov do we cancel 2021 and the new host has a few extra months?

June too early to safely have a conference

Virtual conference an option?

Interfering with other YPAA conferences

What does "when this is all over" mean - (when the stay at home order is lifted)

Point of order: what are we voting on? Later in 2020 vs 2021

Do not want to conflict with other conferences

More than 2 advisory members would abstain from a vote until after meeting with Host - bylaws state all motions must pass with $\frac{2}{3}$ majority so we can't vote on this with abstains

Motion to make a suggestion to host that the conference be postponed until 2021

Seconded

Minority Opinion

Clarification - when do we talk with host? (as soon as possible)

Motion passes

4. Hotel Update:

- a. An email was sent to the sales director, RANCE. We are still waiting for a response.

- i. *I have a feeling that he may not be in the office EVERYDAY which is why there is such a delay. I will try again on Wednesday, April 8, 2020 if there is still no response.*

Motion to table talking to the bids (points 5 & 6) until after discussion with Host

Motion seconded and passes

5. Discussions with Host & Bids:

- a. If we decide ISCYPAA will occur in 2021 we should
 - i. Zoom meeting with HOST and discuss this decision and get their feedback
 - ii. Individual zoom meetings with the BIDs to discuss this decision and let them have the opportunity to express themselves
 - 1. How will we handle the current packets we have? (All hotel contracts will need to be changed)
 - a. Allow the bids to make changes and edits to the ones they made?
 - b. We could compare the ones we have to the new ones that they will present?
 - c. Other ideas?
 - 2. How do we handle the treasury funds?
 - a. FYI - we still need to close the books for 2019.

6. Questions from Bids: [Question Document Link](#)

- a. Would bids be able to send an updated packet for treasury purposes?
 - i. Send an update/revised treasury report ONLY - with dates after March 1, 2020
 - 1. If the conference is postponed to 2021, should we have the treasury reports stop on April 15, 2020?
- b. Are we ready to post the questions?

7. Refunds:

- i. Having a conversation with the Advisory Chair of ICYPAA, their conference has “NO REFUNDS” already posted.
- ii. Propose - No cash refunds will be rewarded
 - 1. If we have a special matter - we can allow it?

REFUNDS - WHAT AMY SAID:

- 1. We do have a detailed list of who registered for how much.
- 2. People who want to transfer reg to 2021 conference, we will make a note of that and donate the total amount of everyone wanting to transfer to the 2021 host committee. (Example: if someone wants to transfer and they paid \$15 and another person wants to transfer who paid \$10..we would send new host committee \$25 altogether instead of making individual fund transfers.)
- 3. We need to know by May 23rd who is wanting to transfer their pre-reg to 2021 or it will automatically be good for the 2020 conference.

Discussion of refunds tabled

8. Advisory Positions:

- a. Do we keep the same positions or change
 - Discussion:
 - Keep the status quo
 - All 3 WSB advisory members agree to stay for their 5th conference
 - Motion that all advisory members stay on and do not roll off until after MESY hosts
 - Seconded and passed
 - Discussion of all advisory members keeping same positions

Having more advisory members aware of how to handle bank account,
non-for-profit status, insurance policy
Bylaws state we hold position for 2 years

Motion to table vote for advisory members switching positions until after
discussions with Host and the Bids

Seconded

No minority opinion

Passes

9. ISCYPAA Virtual Meeting:

a. How is it going?

Going well - 15-20 people Thursday evening

Motion to close