

ISCYPAA Advisory Meeting Minutes  
Saturday, August 13, 2022  
Illinois State Conference  
1:00 pm

Attendance: Steph R., Dan R., Tara G., Tim H., Tamara S., Ryan M., Megan G., Jeanette R., Sid B., James R., Meg B., Kelly B.

Meeting opens with Serenity Prayer & Introductions

Approval of Meeting Minutes – Motion made by Tamara. Seconded by Daniel. Motion approved, none opposed, one abstention

#### Chair Reports

- Chair-Steph R.
  - Submitted Report: Calendar is being updated and I've been responding to ISCY Gmail account. I am excited about hotel and host. A bid from Champaign-Urbana is forming 09/03. I appreciate everyone stepping up
- Co-Chair- James P
  - Report Given: None (not present)
- Secretary – Kelly B.
  - Submitted Report: I have made sure that all the minutes I have received from bids and host are uploaded to the drive along with updating any contact information I have been sent. I reached out secretaries from Fieldypaa and Adulytpaa asking if minutes could be sent as I have not received any. I also have not received any minutes from SIB but wanted to check in with other advisory to make sure they are still a bid before I reach out to Peyton. I also want to get a contact list for Crystal Lake so I can let their secretary know how much we appreciate minutes being sent in. If you haven't looked through any of the bid committee minutes recently, I encourage you to. I feel as though I at least have an idea about their committee activity when I do. I have also updated the motion log which is in our drive. For any members who miss meetings I do try and bold any motions made and the outcome of each motion within the minutes if you ever want to do a quick scan of motions made. I will plan to do better at updating the motion log after every meeting so that can be a better reference guide about formal decisions and actions made by the committee.
- Treasurer - Daniel R.
  - Submitted Report: \$30,359.07 in bank account; \$1 in subaccount; \$679.28 paypal  
Total: \$31,039.35
  - Report Given: Host got their \$2000, \$100 of seed money went to Springfield bid. When our Zelle account was setup I put in my email address and it got linked to my personal account, got it switched and transferred any payments made to personal to ISCY Zelle account.
- Hotel – Ryan M.
  - Report Given: Forwarded signed hotel contract to advisory email and saved in drive. The Open is scheduled for January 21<sup>st</sup>. A lot of work was put in trying to make sure the contract was as safe as possible. Went to a walkthrough, event space is exciting. Added rebook clause which gives time to rebook if there are covid restrictions and is more defined under rebook clause. Gives more freedom and safe wording. Hotel seems reasonable and willing to work with us, cancellation clause is in the rebook clause so cancellation would not be 100% on us. Worked

hard to get the language we got. Everything committee suggested has been changed. In my opinion this is best event space that ISCY has been in.

- Archives – Meg B.
  - Report Given: Logged into iscy email. I forwarded first-ever ISCYPAA program to chair on host, they want to play on that. Looking forward to showing up to events next weekend
- Webmaster – Jeanette R./Tim H.
  - Submitted Report: Most chairs have not logged in to their respective iscupaa.org email addresses. These are the ones that are on the public website and there may be emails on there. If you're not going to be using it, please let us know so that we can remove them from the website. Another option, if you log in, is to set it up to forward those emails to your personal email so you will know if someone emails you. Please let us know if you have problems logging in (technical problems, need password reset, etc.).  
Report Given: Jeanette emailed chair and some other people on host and said if they want their own website they can and we can link but they cannot redo the iscupaa website. This was agreed upon in subcommittee.  
*Tamara* – individual who was wanting to make changes to website is no longer on committee
- Outreach – Tamara
  - Report Given: Next Iscy info session will be figuring out date later today. It will be on budgeting. Hotel one went great, well received.

#### Trusted Servants and Bid Committee check in

- Isidro B. – been talking to crystal lake bid recently, had first event last month, 28<sup>th</sup> next event, will have flyer by end of weekend. They didn't know about seed money, wondering if still available if after first event. Rockford bid reached out about bringing more unity between bid and district. I will be attending Area 20 Assembly on 09/10 virtually  
Daniel – did they know about the seed money?  
Isidro – didn't know about it before first event  
Daniel – do they need it?  
Isidro – told if they were able to do a first event it's there if needed, said to reach out to Daniel
- Michelle D. – no report, not present
- James R. – no report
- Rian B. – no report, not present
- Megan G. – been talking with Peyton from SIB, still working to fill chair positions for bid, working hard to do that. I will be at Area 21 Assembly on 09/10
- Ryan M. – first event Springfield had over \$300 and they are planning second event. They are also planning a barn bash with SIB and Prairypaa.
- Tara G. – no report

#### Bid stuff subco - discussion & motion in new business

#### Old Business

- Disbursement/monies discussion.  
*Steph* - After raising prudent reserve we have \$2,041.35 for disbursement.  
Big Books are \$8.93 each from GSO  
Amounts are as close to the percentages from swsy as possible

Dr Bobs house is a separate organization which goes against our bylaws stating Host's donation has to be within AA. (This bylaw was just added to the Advisory packet last year which is why past Host donations were to alano clubs) I(steph) did not realize Dr Bobs house was a separate NFP when receiving Host's disbursement letter. [Tim looking if Dr. Bob's house could accept books, they said no]

*Tamara* – committee was misinformed about Dr. Bob's house

2 scenarios: approving with and without Dr Bobs house contribution and that contribution being added to the other places:

Corrections	\$500	\$500
Dr Bob's House 17.86%	\$262.02	0
Sponsorships to ISCYPAA XL 17.86%	\$273 (13 sponsorships)	\$294 (14 sponsorships)
Big Books to Gateway Aurora 14.29%	\$214.32 (24 books)	\$241.11 (27 books)
Big Books to Solid Ground 10.71%	\$160.74 (18 books)	\$187.53 (21 books)
District 12 (Area 20) Corrections Chair 10.71%	\$165.07	\$194.07
Donation to ISCYPAA bid committees 7.14%	\$110	\$140
District 22 7.14%	\$110.05	\$140
Big Books to Haymarket 7.14%	\$98.23 (11 books)	\$125.02 (14 books)
Big Books to WRS (Vernon Hills, IL) 3.57%	\$44.65 (5 books)	\$71.44 (8 books)
Big Books to ATP (Waukegan, IL) 3.57%	\$44.65 (5 books)	\$71.44 (8 books)
Estimated shipping/taxes for big books from GSO	58.62	\$76.74

Discussion: *Tim* - taxes should not have pay, shipping Tamara or Tim pick up  
*Steph* – taxes from GSO website, would be different if from CASO

*Tamara* - order online call when you're parked and they come down and bring down books with CASO

*Steph* - would not need the \$76 for taxes and shipping in theory, what should we do with it?

*Tamara* – expensive conference, comfortable giving to host or to cover AV costs

*Tim, Tara, Tamara* – Use it for sponsorships for conference

*Steph* – after order to CASO will know final amount

**Motion to approve the last column for disbursements with the change of shipping and taxes.** Motion seconded by Isidro. All in favor. **Motion passed.**

## New Business

- Discussion regarding official ISCYPAA addresses:

*Steph* - Bank account and tax information was all filed using Dave and Meredith's home address.

State tax exempt uses Dave and Meredith's address

Current AG filing, SOS and annual tax filings uses Steph's home address.

Registered agent (legal zoom) uses James address.

Past IRS and SOS filings used Nicki's home address.

State of Illinois does not allow a PO box for official use. I am asking CPA if we can use his address for everything going forward but if not are there any suggestions on business address?

State tax exemption expires February 2023 and we are set to renew before the end of this year.

Nothing in bylaws stating about what our official address should be. CPA can be used as registered agents. Michigan by-laws says current treasurer, other states loosey-goosey like us.

*Tim* – suggest we look into the Areas and see if we can have stuff sent to them and then they scan and send to us. If we can find an Area that that's willing.

*Steph* – Nicki got sent the taxes weren't filed in 2020 and we didn't get it until last conference, need to know that info right away

*Sid* – There are probably people from the different Areas here at the State Conference we can talk to. Treasurer maintains 501c3 status for Area 20, may use registered agent or CPA

*Steph* – I will be in contact with our CPA in October November for filing tax exempt status

- Motion that was finalized in subco: **Motion to modify bid requirement 6 to “Bidders must agree to turn over their profits (minus carry over a max of up to \$150 for the following bid year) to the Advisory Council within 30 days of the close of the conference at which they are bidding.”**

Discussion points: things in AA happen slowly, we have made several other changes to bid requirements recently

This would be an incremental change plus one we could implement this year and can change again in a few years if needed.

Would need to change the following language under “helpful hints”: *After the conference at which you are bidding, all leftover funds must be turned over to the Advisory Council. Some groups take this as a challenge to spend every last penny prior to the close of the conference – please act responsibly. See the bylaws in the Advisory Committee packet to find out how excess funds are distributed.*

### Discussion:

*James* – If \$150 is for seed money, what if they don't form?

*Steph* – advisory packet says to turn over to advisory, or they can decide to distribute elsewhere to their district, area, etc.s

*Tim* – Nothing we can do if they keep it

*Tamara* – Would it make more sense if they turn in all their money and to say if they reform they get the \$150?

*Daniel* – They should keep it, less issues with money distribution

*Sid* – better logistics if they keep the \$150

*Steph* – We've been more transparent with finances and what advisory does with money which will help with bids turning in money

Vote: In favor – 9, Abstention – 1. **Motion passed with 2/3 majority required for change**

### **Motion to change the language under “helpful hints” to match the bid requirement modification**

#### Discussion:

*Steph* - Can implement this bidding year. Any suggestion on language change. Take out “take this as a challenge to spend every last penny” add something about seventh tradition?

Suggested change - “all leftover funds (less the carry over allowed in bid requirements)” and moved “please act responsibly” to end of statement.

Language under “helpful hints” would now read as follows:

*After the conference at which you are bidding, all leftover funds (less the carry over allowed in requirements) must be turned over to the Advisory Council. See the bylaws in the Advisory Committee packet to find out how excess funds are distributed. Please act responsibly.*

*Daniel* – do we need to add a timeframe?

*Steph* – the timeframe is in the requirement

Vote: **Motion Passed Unanimously**

*Steph* – will send email to bids about modifications

#### Announcements/Anniversaries

September 28<sup>th</sup> is a big day in Tim's life

Today is Dan and Steph's wedding anniversary

September 8<sup>th</sup> Jeanette's birthday

Meeting closed 1:57 pm

Next meeting: Monday October 3 at 7:15 via zoom