

ISCYPAA Advisory Meeting Minutes  
Tuesday July 12, 2022  
7:15 pm

Attendance: Tamara S., Ryan M., Kelly B., Steph R., Jeanette R., James R., Michelle D., Rian B., Daniel R., Sid B.

Meeting opens with Serenity Prayer & Introductions

Approval of Meeting Minutes – Motion made by Kelly B. Tamara S. Seconded. Motion approved, none opposed.

#### Time-sensitive Chair Reports

- Chair-Steph R.
  - Report Given: Bid requirement subco - Subcommittee on Monday July 18 at 8pm
- Outreach – Tamara
  - Submitted Report: **ISC** update: host is on it and has 8-10 people committed Friday and Saturday. I will be attending a planning meeting this Saturday at 9am. [To see if we can get a board room for advisory to meet and what they want from use].  
**Corrections conference** Nov 11-13 Schaumburg (where NWS and DESY was) July 28th 7:30 pm planning committee (I will be in Mexico and may not make it). Can someone else? [They reached out and wanted young people's support]  
**Crystal Lake** bid elections 07/16 at 3pm  
**Upcoming events:**  
Knkypaa Roast night 07/15 8pm  
Napykaa 7/23 12pm Tamara will be there  
Host – update new events chair was elected yesterday  
**ISCY Info** was great. Thanks to James P and Brian for presenting and Steph and Michelle for attending and participating. I have heard great things.  
**Outreach subco on 07/20 at 8pm to address ISCY info #2, budgeting and finances (as asked by the bids)**. Daniel and Tim I would love your help for this presentation and will chat with you after subco if you cannot make it. [come up with date for presentation after the subco meeting]

#### Old Business

#### New Business

- Steph: Feedback regarding Illinois State Conference (August 12-14), we finally heard back and we do not know if a conference room will be available for us to use for an in person meeting and if we do have a room it would only be for an hour, hour and a half. Do we want to plan to meet on zoom if we can't have a conference room? Meet in person another weekend instead and have a bbq or something?
  - o ISC has stated they need help manning a "young persons dance" Friday evening, would anybody be able/willing to do that?
  - o We will know more after Saturday when they have their meeting.
  - o They need volunteers for greeters and hospitality room, do we as Advisory want to volunteer in some capacity or just pass info to Host?

No one provided any feedback. Will wait for more information after their planning meeting.

- Host Hotel updates/timelines
  - Ryan: Wanted to vote on hotel contract tonight but had some suggestions and sent email. If anyone else has suggestions, please let me know and I can add in an email. I am concerned about \$1500 up front which is required within 14 days of signing the contract, instead of a more decent schedule for us. Host is not concerned. It is the \$1500 up front then the additional 25% on December 17<sup>th</sup>. Not having to pay the \$1500 up front would give host more time to earn, a lot of revenue come from pre-regs, not put selves at risk.  
The miscellaneous prevision in para 2 - anything not specifically stated in the contract is not legally binding, that includes email correspondence that we have with the hotel. Brian said they talked in email correspondence more detailed about pandemic definition and stipulation. It is recommended they have those emails signed by sales manager to make legally binding  
Disruption should also be clearly defined and agreed to before we sign

Discussion: Tamara – the hotel has sent email to host about hospitality room that we can bring in outside food but contract says they can't. There is not a mutual cancellation clause - they can cancel on us but we have cancellation fee of \$30,000. Major concern, they are not held liable, and we are. There are also no ADA rooms. The contract also does not say they guarantee rooms past our room block. Typically it states that more rooms can be added. Email correspondence signed before contract

Steph: would people be comfortable if we have a meeting in 2 weeks just to approve contract or just do any emergency meeting when it is ready

Ryan: ER meeting would be preference whenever revisions made.

Tamara made the following motion: **Motion that we allow Ryan as elected hotel chair and trusted servant to sign the contract after the next revisions, based on him knowing our concerns, without coming back to the full committee.** Motion seconded by Ryan.

Discussion:

Michelle: don't feel its appropriate seeing the contract could bankrupt Iscypaa if it goes badly. I haven't had a chance to look and think with more opinions, more feedback, Ryan will be better served. If we have more time and then have a meeting to ask questions and go over it. Our committee makes good solid decision unanimously and together

Tamara: would you feel more comfortable if motion stated that over this week committee members have time to talk to Ryan

Michelle: think we should meet as a committee to discuss together

Ryan: would like email correspondence from committee members and suggestions

Sid: Ryan, is there a date you want it signed by? Didn't know if it was next Friday by walk-through

Ryan: Before sept, easier to get pre-regs if they have a date and place. We shouldn't be adding any unnecessary amount of time

Vote:

In Favor: 6 Opposed: 1 Abstention: 1

Minority opinion:

Michelle: in addition to what has been stated, feel this contract is unique in ways that others haven't been. If want it signed by Sept don't know why we need to rush through it. Think we should have opportunity to collectively share about contract that is different.

No one changes vote

### **Motion passes**

Daniel: Ryan, going to send revised contract with revision to everyone when that happens?

Ryan: whoever has concerns please email directly to me, going to have correspondence with Brian and Brian with hotel. Will send final hotel contract to iscypaa email.

- Fairmont walkthrough July 22 at noon

Business to be presented at next meeting:

- Review/Approval of ISCYPAA 39 Disbursements
- Discussion and motion regarding Bid Requirement 6
- [Tax exempt status is set to renew 2023] Begin discussion around "business addresses" - currently we have personal addresses from current and past advisory members for bank account, secretary of state, attorney general, and IRS which is not ideal. Looking to other state conferences to see how they handle this, and take suggestions of how to change procedure.

Announcements/Anniversaries

Tamara and Kelly had 12 years in June

Meeting closed.